



Oakland Mills High School PTSA

9410 Kilimanjaro Road, Columbia MD 21045

"A community united to support the pursuit of post-secondary education for every student."

The OMHS PTSA Nominating Committee is seeking interested parents, guardians and community members to serve on the 2019-20 PTSA Board.

There is no better way to impact your kids' education at OMHS than by being active in the PTSA. You will definitely get to know what is happening at our very busy school; you might even make a few new friends along the way.

It is the time of year, when we consider candidates for next year's PTSA leadership. Would you please consider bringing your talents, experience and great ideas to our community? We know that you have a lot to offer.

Below is a complete listing of the elected PTSA Officer / Board Member duties and descriptions.

President*

Presides at all PTSA meetings. Coordinates work of PTSA officers and committees and serves as ex-officio committee member. Informs membership of county, state and national budget and legislative issues. Serves as liaison between parents and staff. Represents PTSA at all PTA Council Meetings.

Vice President*

Acts as aide to and performs the duties of the President in the absence of or inability of that officer to serve.

Corresponding Secretary*

Conducts the general correspondence of the PTSA including social media. Maintains archive of all major PTSA correspondence.



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Recording Secretary*

Records, and distributes the minutes of each board and general membership meeting. Maintains current PTSA membership list. Maintains official recorded documents.

Treasurer*

Maintains custody of all PTSA funds. Keeps a full and accurate account of receipts and expenditures, to include monthly bank statement reconciliation. Makes disbursements in accordance with the approved budget. Presents a status report at each monthly meeting. Prepares and pays all required taxes. Coordinates the preparation of the annual budget. Shall have accounts examined by audit committee at close of fiscal year or upon change of treasurer. Maryland PTA training is required.

In addition to the elected officials above the following appointed positions play an important role in day-to-day operations of the OMHS PTSA. Please consider joining us and fill one of these roles.

PTA Council Delegate (2 Delegates Needed)*

Represents PTSA at PTACHC meetings (held 1st Monday of month). Responsible to report at monthly Board meetings the PTACHC activities.

Member Services Chair

Responsible for conducting the membership drive. Welcomes new families to OMHS community. Maintains current membership roster.

Hospitality / Staff Appreciation

Responsible for developing and implementing ways to show parental and community appreciation of OMHS Staff. Coordinates hospitality events for our teachers and staff.



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Parent Volunteer Coordinator

Actively recruits parent volunteers throughout the year to support PTSA committees and school activities. Compiles a volunteer response log for board distribution.

After-Prom Committee Chair

To lead the team planning for and implementing the best After-Prom in Howard County. The party provides a fun and safe environment for our students, making a very special evening even better.

Craft Fair Committee Chair

To lead the team planning for and implementing the famous OM Holiday Craft Fair. It is not only a great community event, but it is also our biggest fundraiser.

*(attends monthly meetings)

Thank you in advance for your considering to be active in the PTSA! If you are interested in serving as a Board Member, or if you have any questions, please contact, The OMHS PTSA at ptsa.omhs@gmail.com. If you are not yet a member, please join so that you are eligible for the elected positions.