

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
3/22/2017 13:30:31	01A. ODOR: Unusual or offensive	Common	Girls bathroom has a strong smell								3/24/17
3/22/2017 15:03:11	01A. ODOR: Unusual or offensive	806/807 prep room	Musty	Notified 4/18/17							
3/22/2017 13:52:11	01B. TEMPERATURE: Uncomfortable	609	Excessive heat								
3/22/2017 14:18:51	01B. TEMPERATURE: Uncomfortable	Projection booth	Air stat broken								4/24/17
3/22/2017 14:45:21	02. AIR FRESHENERS	Media workroom bathroom	Exhaust fan not working								4/21/17
3/22/2017 13:36:01	03. FOOD: Unsealed, left in room, dirty lunch boxes	Men's lockerroom and offices		Notified 4/18/17							
3/22/2017 14:00:01	03. FOOD: Unsealed, left in room, dirty lunch boxes	700	Food needs contained	Notified 4/18/17							
3/22/2017 14:16:21	03. FOOD: Unsealed, left in room, dirty lunch boxes	402	Food needs contained	Notified 4/18/17							
3/22/2017 13:20:51	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Custodial closet near 606	Clean ceiling vent								3/24/17
3/22/2017 14:20:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	603 women's staff	Exhaust vent closed and dusty		3/24/17						3/24/17
3/22/2017 14:21:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	603 staff men's room	Vent extremely dusty		3/24/17						
3/22/2017 14:27:31	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Penthouse 1 near catwalk	Insulation around cold water pipes needs to be replaced also duct work in area								
3/22/2017 14:53:41	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Hallway by faculty	Dirty ceiling vent and tiles		3/31/17						
3/22/2017 14:55:21	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Hallway near 210	Dirty vent and ceiling tiles		3/31/17						
3/22/2017 14:56:51	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Media	Dirty ceiling vents and ceiling tiles								
3/22/2017 15:34:21	04: VENTS: Dirty, obstructed (Wall, Ceiling)	309	Blocked		Notified						
3/22/2017 15:39:11	04: VENTS: Dirty, obstructed (Wall, Ceiling)	301	Dirty air vent over teacher desk		3/31/17						
3/22/2017 15:43:31	05: TEMPERATURE SENSORS	210	Painted								
3/22/2017 13:14:01	06: CLEANLINESS: Dust, trash	605 / 606 hallways	Dusty sills and lockers		3/31/17						
3/22/2017 13:16:01	06: CLEANLINESS: Dust, trash	Telecommunications Closet 606	Dusty		4/21/17						
3/22/2017 13:23:41	06: CLEANLINESS: Dust, trash	Exterior hallway door near 707	Insects, dirt in light shield		3/31/17						
3/22/2017 13:46:41	06: CLEANLINESS: Dust, trash	705 hallway	Dust on lockers.		3/31/17						
3/22/2017 14:03:11	06: CLEANLINESS: Dust, trash	Stair access to project			3/31/17						

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3/22/2017 13:20:01	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Book room across from 101	Rust trail from ceiling to wall; door doesn't lock								
3/22/2017 13:31:50	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Weight room	Old water stains in light lense		4/3/17						
3/22/2017 13:41:01	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Women's locker storage room 2	Peeling paint at ceiling		4/3/17						
3/22/2017 14:01:21	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Hallway by music	Paint peeling off walls		4/3/17						
3/22/2017 14:16:21	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	402	Peeling paint								
3/22/2017 14:17:01	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Stairway going up to projection booth	Paint peeling on walls		4/4/17						
3/22/2017 13:57:41	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	702	Window								
3/22/2017 14:05:11	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	Men's locker storage rooms	Ceiling tiles and grid sagging from humidity		4/4/17						
3/22/2017 13:10:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	604	Shelf and bar stools		4/4/17						
3/22/2017 13:25:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	707	Decorative lights on wall	Notified; 4/18							
3/22/2017 13:26:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	707	Floor fan	Notified; 4/18							
3/22/2017 13:35:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Men's locker room offices	Microwave refrigerator	Notified; 4/18							
3/22/2017 13:37:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	707	Floor fan	Notified; 4/18							
3/22/2017 13:39:51	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	710	Bookshelf	Notified; 4/18							
3/22/2017 13:43:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	709 storage	Microwave	Notified; 4/18							
3/22/2017 13:44:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	707 storage rm	Microwave, refrigerator, coffee maker, lava lamp	Notified; 4/18							
3/22/2017 13:45:51	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	607	Shelf	Notified; 4/18							

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3/22/2017 13:50:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	501	Outside lamps	notified; 4/18							
3/22/2017 13:51:51	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	608	Lamps	notified; 4/18							
3/22/2017 13:52:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	609	Lamp	notified; 4/18							
3/22/2017 13:54:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	704	Shelf	notified; 4/18							
3/22/2017 13:57:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	506	Outside furniture	notified; 4/18							
3/22/2017 13:58:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	503	Outside furniture	notified; 4/18							
3/22/2017 14:01:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	700	Fire extinguisher	notified; 4/18							
3/22/2017 14:03:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	406	Refrigerator and fans	notified; 4/18							
3/22/2017 14:04:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	406	Fire extinguisher	notified; 4/18							
3/22/2017 14:09:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Storage across 409	Toaster oven and lamps	notified; 4/18							
3/22/2017 14:13:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Music office 020	Microwave	notified; 4/18							
3/22/2017 14:19:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	603	Toaster oven	notified; 4/18							
3/22/2017 14:22:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	620	Lamp	notified; 4/18							
3/22/2017 14:27:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	409	Candle	notified; 4/18							
3/22/2017 14:29:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	410	Lamp, microwave, refrigerator, couch, pillows, blankets, shelves	notified; 4/18							
3/22/2017 14:34:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	402A	Air purifier and lamps	notified; 4/18							
3/22/2017 14:38:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	809	Shelves	notified; 4/18							
3/22/2017 15:19:11	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	304	Lamps	notified; 4/18							
3/22/2017 15:23:51	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	206	Lamp and coffee pot and small fan	notified; 4/18							

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3/22/2017 15:25:4	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	207	Lamp and fan	notified; 4/18							
3/22/2017 15:28:2	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	310	Fridge	notified; 4/18							
3/22/2017 15:30:2	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	308	Air deionizer	notified; 4/18							
3/22/2017 15:35:2	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	309	Lamp and toaster oven	notified; 4/18							
3/22/2017 15:38:1	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	301	Lamps and fridge	notified; 4/18							
3/22/2017 15:44:1	11. NON-ISSUED HCPSS	210	Lamps	notified; 4/18							
3/22/2017 13:09:5	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	211	Non-HCPSS lamp with fabric shade	notified; 4/18							
3/22/2017 13:12:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	208	Lamp	notified; 4/18							
3/22/2017 13:34:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	550		notified; 4/18							
3/22/2017 13:52:0	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	504	Curtains on windows	notified; 4/18							
3/22/2017 13:52:3	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	505	Curtains on windows	notified; 4/18							
3/22/2017 13:53:4	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	506	Curtains on door	notified; 4/18							
3/22/2017 14:02:2	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	550		notified; 4/18							
3/22/2017 15:13:5	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	307	Rug and tapestry and flags	notified; 4/18							
3/22/2017 15:15:4	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	303	Rug and lamp	notified; 4/18							

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3/22/2017 15:28:5	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	310	Rugs	notified; 4/18							
3/22/2017 15:42:2	12. FABRIC MATERIALS	209	Tapestries	notified; 4/18							
3/22/2017 13:35:5	14. MATERIALS/CHEMICALS: Improperly stored or marked	708	Improper window cleaner	notified; 4/18							
3/22/2017 13:59:5	14. MATERIALS/CHEMICALS: Improperly stored or marked	700	Great Value disinfectant	notified; 4/18							
3/22/2017 13:11:1	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	604	Giant fake tree in corner	notified; 4/18							
3/22/2017 13:53:3	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	704	Artificial tree	notified; 4/18							
3/22/2017 12:59:4	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Cafeteria	Cable hanging in front corner						4/24/17		
3/22/2017 13:06:4	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	212	Emergency lights don't work	4/24/17							
3/22/2017 13:11:3	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Dishwasher room kitchen	Need blank cover by tray door.	4/24/17		28784					
3/22/2017 13:22:3	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Boiler room	Missing blanks on chiller an by back door. 11B & 1900	4/24/17		28785					
3/22/2017 13:26:4	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	203	Emergency lights don't work	4/24/17							
3/22/2017 13:32:0	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Stage	Blank cover needed for box by commons	4/24/17		28780					
3/22/2017 13:46:1	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Auditorium	Seats N 2 & N1 needs cable for seat lighting repaired			28779					
3/22/2017 14:14:5	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	411	Cord protector needed			28692					

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3/22/2017 14:25:2	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	601	Cord protector			28692					
3/22/2017 14:26:1	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	600	Cord protector			28692					
3/22/2017 14:27:2	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	409	Cord protector needed			28692					
3/22/2017 14:30:4	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Penthouse 1	1900 blank missing. In ceiling by AHU-7								
3/22/2017 14:36:5	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	809	Cord protector			28692					
3/22/2017 14:37:5	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	808	Cord protector			28692					
3/22/2017 14:39:3	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Electrical out 808	Needs cleared out		4/24						
3/22/2017 15:05:5	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	807	Lab table electrical panel broken and mini fridge	Notified 4/18							
3/22/2017 15:18:4	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	304	Ground wire broken in socket						3/18		
3/22/2017 15:45:4	23. ELECTRICAL: Electri	210	Ground wire broke in socket						3/18		
3/22/2017 13:02:3	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Cafeteria	Cable hanging in back corner						4/24		
3/22/2017 13:06:0	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Cafeteria	Remove cable that was for old message board			28694					
3/22/2017 13:07:0	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	605	Protector			28694					

