



# Oakland Mills High School PTSA

9410 Kilimanjaro Road, Columbia MD 21045

"A community united to support the pursuit of post-secondary education for every student."

## Come Join the Fun!! Now Seeking Nominations for PTSA Officers for the 2018 – 2019 School Year

It is time once again for the PTSA Nominating Committee to recruit candidates for its Board for the next year. The goal of the nominating committee is to enlist the talents of as many OMHS parents, friends and family as possible.

If you are interested in serving as a Board Member, or if you have any questions, please contact, Margaret Kraak by email at [ptsa.omhs@gmail.com](mailto:ptsa.omhs@gmail.com) by April 30, 2018. Elections will be held in May.

**Please note:** All interested persons being considered for office must be current PTSA members. Non-members can still join the PTSA. Thank you in advance for your willingness to serve!

### Positions and General Duties are listed below.

#### Officers:

- **President** – Duties include: coordinating officers and committees, presiding at PTSA meetings; attending PTA/PTSA council meetings and working closely with the Principal. *Time:* Evening PTSA board meetings and PTSA meetings. *Commitment:* Yearlong.
- **Vice President** – Duties include: Assisting the PTSA President and is responsible for implementing the goal of parent education, community outreach, and fundraising. Serving as a liaison to programs such as the homecoming carnival. *Time:* Evening PTSA Board meetings and PTSA meetings, workload varies. *Commitment:* Yearlong.
- **Treasurer** – Duties include: Keeping permanent books of all monetary transactions and performing all duties expected of a treasurer. *Time:* Evenings and as needed during the day, Evening board meetings. *Commitment:* Yearlong.
- **Corresponding Secretary** – Duties include: Developing content for the school newsletter, monitoring the PTSA Facebook page, and email account. *Commitment:* Yearlong.
- **Recording Secretary** – Duties include: Attends and records minutes from all PTSA meetings. *Time:* Evening PTA board meetings and PTSA meetings. *Commitment:* Yearlong.



# Oakland Mills High School PTSA

9410 Kilimanjaro Road, Columbia MD 21045

"A community united to support the pursuit of post-secondary education for every student."

## Representatives:

- **PTA Council Representatives** (2 representatives are needed) – Represent OMHS PTSA at the PTA Council of Howard County Meetings. PTACHC meetings are held the first Monday of each month. Responsible to report at monthly PTSA Board meetings on the PTACHC activities. *Commitment:* Yearlong.

## Committees:

Please consider leading a committee or helping out.

- **Membership Coordinator** – Duties include: Runs the annual membership campaign to solicit, collect, and record memberships. Time: Attends PTSA Board Meetings. Workload heaviest at the beginning of the school year. *Commitment:* Yearlong.
- **Hospitality Coordinator** – Duties include: Acting as an official host of PTSA and creating a welcoming atmosphere at New Student Orientation and Back to School Night in September Parent-Teacher Conferences in February, Teacher Appreciation Week in May. Works with other PTSA members to organize and set up refreshments, food, decorations as needed, for these events. Workload varies depending on the events. *Commitment:* Yearlong.
- **Volunteer Coordinator** – Duties include: Coordinates volunteers for PTSA events, keeps a data base of volunteers and works with committees to contact volunteers as needed. *Commitment:* Yearlong.
- **Craft Fair Committee** (Chair and Co-chair) – Plan, organize and carry out the annual OMHS Craft Fair.
- **After Prom Committee** (Chair or Co-chairs)- Plan, organize, and carry out an after-prom event for the students of OM.

The PTSA welcomes one and all to join with a special welcome to rising freshman and new Scorp families. Every effort is appreciated and welcome. Please email [ptsa.omhs@gmail.com](mailto:ptsa.omhs@gmail.com) to find out more about how you can help.